FAS HR Support Services (HRSS) is the departmental first-point-of-contact for staff in the FAS portfolio who have human resources needs and questions. When necessary, we also collaborate with other UT resources listed below on your behalf.

- **Contact the HRSS Processing Team** for support with timesheets and leave, Workday, new hires/onboarding, guidance on policies/practices, and personnel records.
- **Contact the HRSS Employee Relations Team** for guidance on employee rights, referrals to other university resources, returning to work after an injury, performance management, and other sensitive issues.

You may also request assistance by using the [FAS HRSS Service Portal](#).

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**UT Employee Resources**

### Central Human Resources (HR)
Oversees and manages the policies, practices, and resources for all faculty and staff of the University.

### Strategic Workforce Solutions (SWS)
Consults on performance management, conflict resolution, and flexible workplace and staffing strategies.

- **Find your SWS HR Representative**
  - 512-475-7200

### Benefits & Leave Management
**Leave Management:**
Processes FMLA, SLP, SLD & Workers’ Compensation.

- [hrs-lm@austin.utexas.edu](mailto:hrs-lm@austin.utexas.edu)
  - 512-475-8099

**Insurance & Retirement:**

- [hrsc@austin.utexas.edu](mailto:hrsc@austin.utexas.edu)
  - 512-471-4772

### Office for Conflict Management & Dispute Resolution (CMDR)
Offers dispute resolution, mediation services, and a grievance process for employees experiencing conflict.

- [cmdr@austin.utexas.edu](mailto:cmdr@austin.utexas.edu)
  - 512-475-7930

### HealthPoint Occupational Health Program (OHP)
Offers medical clearance, COVID-19 support, TB screening, vaccinations, and follow up of work-related injuries.

- [healthpoint.ohp@austin.utexas.edu](mailto:healthpoint.ohp@austin.utexas.edu)
  - 512-471-4647

### HealthPoint Employee Assistance Program (EAP)
Offers behavioral health services, including short-term counseling and community resource referrals.

- [eap@austin.utexas.edu](mailto:eap@austin.utexas.edu)
  - 512-471-3366
University Compliance Services
Coordinates efforts to investigate reports of illegal and unethical behavior.

Title IX Office
Investigates reports of sexual assault and harassment, interpersonal violence, and stalking.

- [email]
- [phone]

Compliance and Ethics Hotline
Online: Lighthouse Services
Email: compliance@austin.utexas.edu
Hotline: 877-507-7321 (English)
800-216-1288 (Español)

Department of Investigations and Adjudication (DIA)
Investigates reports of discrimination, retaliation, harassment, and other prohibited conduct.

- [email]
- [phone]

Office for Inclusion and Equity (OIE)
Provides guidance that advances a supportive university culture with resources for educational solutions, restorative interventions, workforce diversification, and inclusive campus support.

- [email]
- [phone]

University ADA Coordinators
Coordinates reasonable accommodations to qualified employees with disabilities.

- [email]
- [phone]

Payroll Services
Processes payroll for employees of the university including paychecks, on-demand payments, and overpayments.

- [email]
- [phone]

University Staff Ombuds Office
Provides a free and confidential resource for employees dealing with work-related issues.

- [email]
- [phone]